

Planning & Community Development- Inspections Division  
1400 Schertz Parkway, Building 1 Schertz, Texas 78154  
Phone: (210) 619-1750

## **Voluntary Waiver of 45-Day Permit Processing Requirement Agreement to Establish Deadline for Processing Building Permit**

<b>Property Location:</b> Permit # _____ Address _____ City/State/Zip Code _____ Lot _____ Block _____ Subdivision Name _____
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<b>Applicant Information As Shown on Building Permit Application:</b> Name _____ Company Name _____ Address _____ City/State/Zip Code _____ Phone Number _____ E-Mail _____
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I hereby waive the right to require the City of Schertz to approve or deny my building permit request within 45 days as set forth under Texas Local Government Code Section 214.904. I further agree that the deadline for the city to grant or deny my permit request shall be no more than six (6) months from the date my application is received by the City. I swear and affirm that this waiver is entirely voluntary, and I make such waiver with full knowledge of my rights under state law.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

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**Signature of Property Owner, Applicant or Agent**

<b>For Office Use Only</b> Date Plans and/or Building Permit Application Received by Inspections Division: _____
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<b>Submit the request for extension through City of Schertz web portal <a href="https://development.schertz.com/Portal/">https://development.schertz.com/ Portal/</a></b>
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