

# Application for Street Name Approval

**Read instructions completely:**

1. Please provide developer's name, address and contact information.
2. Please provide subdivision names if applicable.
3. Provide a proposed name and two alternates for each street.
4. Provide a master plan for all multiple unit subdivisions.
5. Provide a location/subdivision map representing all proposed streets.
6. Please fill out completely to prevent delays in processing your request.

*NOTE: Allow 30 to 60 days to process.*

Date

## Resources

The applicant is responsible for submitting this form to the appropriate county addressing office and copy to the City of Schertz GIS department at [gis@schertz.com](mailto:gis@schertz.com). Choose the contact information below based on the location of your project. If you are unsure of the correct agency to contact please call or email at (210) 619-1184 - [gis@schertz.com](mailto:gis@schertz.com).

**Bexar County**  
Bexar Metro 9-1-1 Network District  
911 Saddletree Ct., San Antonio, Texas 78231  
Phone 210.408.3911  
FAX 210.408.3912

**Guadalupe County**  
Guadalupe County Road and Bridge Department  
2605 N. Guadalupe St. Seguin, TX 78155 Phone  
830.379.9721 - FAX 830.372.3249

**Comal County**  
Comal County Engineer's Office  
195 David Jonas Dr., New Braunfels, TX 78132  
Phone 830.608.2090 - FAX 830.608.2009

**Schertz**  
GIS Department  
1400 Schertz Pkwy, Schertz, TX 78154  
Phone 210.619.1184  
FAX 210.619.1769

## Developer Information

Name	Address	City	State	ZIP Code	Telephone	FAX	Email

## Surveyor/Engineer Information

Name	Address	City	State	ZIP Code	Telephone	FAX	Email

## Subdivision Information

Name	ZIP Code	MAPSCO Page & Grid	Public/Private Roads

## Proposed Street Names

1.		Approve/Deny				7.		Approve/Deny		
		COUNTY	911	USPS				COUNTY	911	USPS
ALT#1					ALT#1					
ALT#2					ALT#2					
2.					8.					
ALT#1					ALT#1					
ALT#2					ALT#2					
3.					9.					
ALT#1					ALT#1					
ALT#2					ALT#2					
4.					10.					
ALT#1					ALT#1					
ALT#2					ALT#2					
5.					11.					
ALT#1					ALT#1					
ALT#2					ALT#2					
6.					12.					
ALT#1					ALT#1					
ALT#2					ALT#2					

For Office Use:

Subdivision Included	County	BM 911 District Network	USPS	Schertz GIS
Yes <input type="checkbox"/> No <input type="checkbox"/>	Reviewed by	Reviewed by	Reviewed by	Reviewed by
	Date	Date	Date	Date